Richmond Academic Library Consortium

Randolph-Macon College

April 12, 2011

10:00 A.M.

In Attendance:

Virginia Cherry (Richard Bland College), Nell Chenault (Virginia Commonwealth University), Dennis Clark, for John Ulmschneider (Virginia Commonwealth University), Joe Coalter (Union Presbyterian Seminary), Linda Luebke (John Tyler Community College), Sara Marrin (Virginia Union University), Suzy Szasz Palmer (Library of Virginia), Paul Porterfield (University of Richmond), Laurie Preston (Randolph-Macon College), Jim Rettig (University of Richmond), Elsie Weatherington (Virginia State University), Carol Wittig (University of Richmond), Ginger Young (Randolph-Macon College).

Call to Order:

The meeting was called to order at 10:00 A.M. by President Ginger Young.

Introductions:

Dennis Clark is new to Virginia Commonwealth University and RALC. He is Associate University Librarian for Public Services and formerly the Head of Public and Research Services/Associate Professor at Texas A&M University Libraries, 2005-2011. Laurie Preston is the new Chair of Public Service Committee. She is Head of Reference and Head, Instruction & Information Service at Randolph-Macon College. Sara Marrin is the new Chair of Technical Services Committee and is the Technical Services Librarian at Virginia Union University.

Minutes:

Minutes of the January 12, 2011 meeting were accepted. Minutes will be sent to Amanda Hartman for posting on the RALC website.

Call for Change in Agenda and Determination of a Quorum:

A quorum of members was present and the agenda as presented was accepted.

Treasurer’s Report:
Richmond Academic Library Consortium
FY2011 Budget Report

Debits

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<tr>
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<th>Amount Budgeted</th>
<th>Amount Spent</th>
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<tbody>
<tr>
<td>Interlibrary Loan Courier Service</td>
<td>$16,000.00</td>
<td>$16,000.00</td>
</tr>
<tr>
<td>Staff Development: Public Services Meeting 4/27/10 “5-Minute Madness Micro-Conference</td>
<td>1,000</td>
<td>76.52</td>
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<tr>
<td>Media Co-op Supplies</td>
<td>100.00</td>
<td>22.50</td>
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<tr>
<td>RALC Scholarship Program: Jennifer Roach (9/10/10 &amp; 2/15/11), Cara Griggs (2/9/11)</td>
<td>0</td>
<td>1,500.00</td>
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<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$17,100.00</strong></td>
<td><strong>$17,599.02</strong></td>
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*Dues Collected*

$1,710.00 \times 10 \text{ institutions} = $17,100.00

Total Dues Collected $17,100.00
Total Amount Budgeted 17,100.00
Total Amount Spent 17,599.02*
FY2011 Deficit 499.02*

*Budget Account Balance*

$18,933.15*

*Note: Surcharges for RALC courier service are not included in these figures. The approximate total surcharge for the year is $500.00

*FY2012 Budget Proposal*

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<td>100.00</td>
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<tr>
<td>RALC Scholarship Program</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$17,100.00</strong></td>
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Annual Dues

Proposed operating budget of $17,100.00*

10 institutions x $1,710.00+$17,100.00

*These figures do not include surcharges for the interlibrary loan courier service. The estimated total surcharge for the year is $500.00-$1,000.00

Committee Reports:

Technical Services Committee: Ginger Young for Irene Handy, Chair

The Technical Services Committee of RALC met at the McGraw-Page Library of Randolph-Macon College on Friday, April 1, 2011 at 10:00 am. Fourteen people attended, representing seven libraries.

Lynda Wright led our roundtable discussion of various topics and current issues.

• e-readers and the library
  VCU uses them for the Richmond Times-Dispatch for a 2 hour checkout.
  U of R has at least 5 Kindles available for regular checkout. They each have the same 13 books loaded on them. They have been very popular and all have multiple holds.
  We discussed the challenges of cost, training of staff in usage of various devices, limited number of downloads, and damage and replacement of the device and content.

• Discovery tools
  Several of the libraries represented have taken some time and energy to look at various tools and consider the possibility of purchase but none have actually done so yet. VCU is thinking about it and has done some initial research – all are very expensive!
  U of R has run several test demos but there is no consensus among the staff – they will probably revisit this soon.
  UPS considered WorldCat Local but decided against it, mainly because of the many records they have in their catalog which are not yet in OCLC.
  Other problems (apart from cost) such as vendors not sharing indexes were mentioned.

• RDA
  A short discussion of RDA (Resource Description and Access) covered several known problems and current early use of records as well as most integrated library system’s lack of readiness to handle the changes. This is certainly a topic for the future as decisions are made this summer.

• Mobile devices and the library
  Some libraries are beginning to use RFID (Radio Frequency IDs) to handle inventory and tracking. U of R has made a somewhat unsuccessful attempt at usage with their DVD collection. Other libraries are using QR (Quick Response) codes, which are 2 dimensional barcodes. Library of Virginia has just purchased some ebooks from Gale which includes an application for download that will allow patrons (those with cards) to access the books through mobile devices. Randolph-Macon uses Moodle, an e-learning software for electronic course management. RMC is also using Sirsi’s BookMyne, an iphone application which provides mobile access to their library catalog. Questions of compatibility were raised.

• Use of authority vendors
  Most of the larger libraries and Richard Bland College, which is a branch of the College of William and Mary, send records out periodically to a vendor who handles all updates of the authority file. The Library of Virginia and Virginia Union do everything themselves. Either way, there is not time to handle all of the problems that arise regularly.
Our fall meeting will be hosted by Union Presbyterian Seminary and the suggested topic was Patron-driven Acquisitions. The date is to be announced.

I am pleased to announce that Sara Marrin, at Virginia Union University, has agreed to chair the Technical Services Forum for the next 2 years.

Public Services Committee: Carol Wittig, Chair

No report but the committee will be meeting May 18th at the Library of Virginia. Laurie Preston is the new chair. The committee is considering having another “Five Minute Topic of Choice”.

Media Co-op Committee: Nell Chenault, Chair

The Committee is seeking a new chair of the committee.

Old Business:

Scholarship Application; Ginger Young

Cara Griggs will be receiving a scholarship.

Scholarship Guideline Changes: Ginger Young

The Executive Committee recommended changing the scholarship award to two years and raising the amount awarded. This will be discussed at future meeting.

RALC Retreat: Jim Rettig

The RALC members looked at previous retreat information/documents. It is recommended that RALC hold another day-long retreat.

New Business:

Election of Officers: Ginger Young

President: John Umschneider

Vice-President: Virginia Cherry

Treasurer: Paul Porterfield

Secretary: Helen McKann

Announcements:

Suzy Szasz Palmer has accepted the position of Dean of Greenwood Library at Longwood University and will begin her new position June 25th. Suzy Szasz Palmer came here as
Director for Research & Information Services at the Library of Virginia in June 2007. She became Deputy Librarian in 2009, but has accepted the position of Dean of the Greenwood Library and Professor of Library Science at Longwood University, starting June 25, 2011. Suzy brought great energy to RALC, which benefited from her work revising both the bylaws and our website. She will be missed!

Jim Rettig will begin his new position August 1st as Library Director and Associate Dean for Information Services position at the U.S. Naval Academy. In lieu of a money gift, John Ulmschneider presented Jim Rettig with a Jefferson Cup on behalf of RALC.

Linda Lubke announced that the Chester campus library renovation was to begin very soon, probably in July.

Elsie Weathering is working on the HBCU Library Alliance Founding documents. At this point we have arranged the Billy Taylor collection, which consist of many albums, awards and memorabilia and are are still collecting pieces of the Oliver Hill, Sr. collection. The Archivist has begun some preservation work and will soon be arranging the Hill collection.

Joe Coalter reported that UPS would have SACS accreditation next year.

**Future Meeting Dates and Locations:**

October 2011
It was suggested that the meeting be held on Friday October 14th or Friday, October 21st at either VCU or University of Richmond. Paul Porterfield and John Ulmschneider will send out an email about date and location.

Meeting adjourned at 11:45.
Virginia Cherry
Secretary