In Attendance:

Ginger Young, presiding (R-MC); Virginia Cherry (RBC); Joe Coalter (Union-PSCE); Linda Luebke (JTCC); Andy Morton (UR); Paul Porterfield (UR); Dan Ream (VCU); Jim Rettig (UR); John Ulmschneider (VCU)

1. President Ginger Young called the meeting to order at 10:07 AM.

2. Dan Ream of VCU, new Public Services Committee chair, introduced himself.

3. Minutes of the Board meeting of October 10, 2006 were approved as submitted.

4. Approval of the agenda

5. Treasurer’s report :
   1. Paul Porterfield noted that at the next meeting we will review budget needs for next year. Committees should anticipate needs and report them before that meeting.
   2. The audit should be complete by the next meeting.

COMMITTEE REPORTS

   1. Committee will meet February 6.

7. Public Services Committee—Dan Ream
   1. Committee met in May and will schedule a spring meeting.

8. Technical Services Committee—No chair.
   1. Linda Wright of RMC would like to host a Tech Services Round Table on February 9, probably at 10:00 AM that day.

9. Ad hoc Committee on RALC Passes—Andy Morton
   1. It appears that a decision was made at some point to increase RALC borrowing limits for both students and faculty. This wasn’t communicated well and there are inconsistent practices among institutions.
   2. A meeting will be held to clarify issues and summarize information.
   3. Andy requested a list of pertinent contact for each institution.
   4. Andy also asked if we know how many are on the RALC list.
10. Ad hoc Committee on Disaster Planning—Joe Coalter

1. Committee has not yet met. Only three institutions have named representatives.
2. Purpose is to determine if we can cooperatively store disaster response supplies.

11. Ad hoc Committee on Off-Site Storage—Jim Rettig

1. Space in all of our libraries is limited; many of us will need to consider off-site stacks in the future.
   i. VCU has requested funding to lease or purchase a facility.
2. Cooperative collection development also plays into this.
   i. We can investigate the OCLC collection analysis tool that could help us discern areas in which cooperative collection development might be beneficial.

1. VCU has used this tool to compare itself to comparable and peer institutions.
2. Richard Bland has used it in preparation for SACS.
3. An OCLC rep can make a presentation between January 30 and February 1 and February 6 and 8.

OLD BUSINESS

12. Scholarship—Ginger Young.

1. It is time to send out the announcement about the scholarship program.
2. Past recipients are able to apply; they need to submit the same documentation.

NEW BUSINESS

13. Intra-RALC staff Exchange—Jim Rettig

1. Jim mentioned and Ginger distributed copies of an August Chronicle of Higher Education article that cited the value of learning about another library from the inside. He recommended development of a program to allow individuals pursue such opportunities for short-term visits.
   i. VCU will undertake exploratory planning.

14. It is time to establish a nominating committee. Officers should be elected in April.

1. Joe Coalter will be moving into the Presidency.

15. Next meeting will be held at either the Library of Virginia or VCU on Tuesday, April 10. The Executive Committee will meet at University of Richmond on Tuesday, March 27, to discuss the proposed budget and scholarship applications.

16. Announcements

• Jim Rettig discussed his candidacy for ALA president.
• Richard Bland—
  1. SACS QEP will focus on the first year experience.
  2. A former student library assistant from Kenya is a very successful bank executive in New York City, and another, from Vietnam, excelling in a PhD program at VCU.
• Union-PSCE—
  1. Search for a new president now underway.
  2. Revising collection development policy. Working with faculty to learn their teaching and research emphases.
  3. Still working on disaster plan.
  4. Curriculum is under review.
  5. Campus planning is underway to determine what sort of consolidation of buildings can take place.
• UR—
  1. Students have responded very positively to the renovations of the two stacks levels.
  2. Have received a follow-up grant from NEH of $5,000 to carry out the previous grant’s recommendations for preservation training and equipment.
• John Tyler Community College—
  1. No search for library director underway yet.
  2. Celebrating JTCC’s 40th year.
  3. Preliminary planning underway for new campus building. Library currently included in it will double space.
• Randolph Macon—
  1. Library is collaborating with the public library on a community read program for Fahrenheit 451. High school librarians are also involved.
    I. Hopes to attract StoryCorps van to campus.
    II. Most events will be in February and March.
• VCU—
  1. Construction continues apace.
  2. Some library renovation in the offing for fourth floor.
  3. Web site revised.
  4. Budget for acquisitions surpassed $6 million this year.