Richmond Academic Library Consortium
University of Richmond
April 13, 2000

In Attendance:

Virginia Cherry (RBC), Vonita Foster, (VUU), Charles Lewis (JSRCC-Parham), Abdul Miah, (JSRCC-DTC), Paul Porterfield (UR), Dywana Saunders (UR), John Trotti, (Union-PSCE), John Ulmschneider, (VCU), Elsie Weatherington (VSU), Tim Williams (JSSRCC-Parham), Hong Wu, (JSRCC – Parham), Ginger Young, (R-MC)

Call to Order:

Meeting called to order by Virginia Cherry at 9:35 a.m. Minutes of the January 21, 2000 meeting approved with a change of Union Theological Seminary to Union – Presbyterian School of Christian Education made by John Trotti.

Treasurer's Report - Paul Porterfield

Paul Porterfield reported that for academic year 1999-2000 amount budgeted was $15,025, amount paid $14,575 (see report). The treasurer made two recommendations for the 2001 Budget. (First recommendation amount requested from members a grand total for dues of $14,670 and the second recommendation amount requested from members a grand total for dues of $13,200.00. Motion to adopt RALC 2001 First Budget Recommendation requesting from all members a grand total of $14,670 was made by Jim Ulmschneider and seconded by Abdul Miah.

Another motion was made by John Ulmschneider to endorse a subcommittee of directors to make recommendations in implementing an internship/scholarship program to provide funding for graduate students in library science to work closely with RALC institutions. Charles Lewis seconded the motion. The committee members are John Ulmschneider, Jim Rettig and Ginger Young.

The treasurer will send copies of the American Association of Law Libraries Videoconference – "Books and Bytes: Balancing Formats in Today’s Libraries" to all members of RALC.

A letter and a monetary gift will be send to Dr. Dan Bledsoe thanking him for his service to RALC.

Committee Reports:

Tech Services – Virginia Cherry for Nancy Brantley

There is a Preservation workshop planned in May sponsored by committee.

User Services - Tim Williams
Tim Williams reported that an election was held to select new leadership. Andy Morton (MCV-VCU) is the new chair.

**Film Coop - Dywana Saunders**

Dywana Saunders reported that the shuttle service would continue two times per week. Statistics for films and videos are decreasing because of the out of date consolidated catalog. The chair is working on updating all statistics. It's time to submit statistics for 1998 and 1999. 16mm films should be cleaned every two years. Virginia Commonwealth University is assisting consortium members with this project. Currently, VCU receives $1000 to clean films, but plans to cut budget back to $500. A request was made to directors to consider reducing the number of meeting per year for the Film Coop Committee (3 times vs. 4 times). A vote will be taken at the next scheduled meeting. E-mail requests are suggested as the standard for ordering media.

**Future of RALC Subcommittee – Elsie Stephens Weatherington**

Elsie Stephens-Weatherington requested that members submit suggestions on improving RALC to her or Jim Rettig.

**Online Catalog Search Engine Subcommittee – Gene Damon**

Gene Damon was attending a meeting in Florida and could not attend. He reported to Dr. Virginia Cherry, President that the Committee would be working this summer.

**Old Business:**

Motion to elect John Ulmschneider for Vice-President/President-Elect was made and seconded. The vote was carried.

**New Business:**

On April 5, 2000 – The National Endowment for the Humanities (NEH) awarded a $250,000 preservation grant to the University of Virginia Library representing VIVA, the Virtual Library of Virginia. The grant will support the creation of the Virginia Heritage Project, a database integrating thousands of Encoded Archival Description (EAD) tagged finding aids that describe and provide online access to a large body of primary source materials held by libraries in Virginia.

**Announcements:**

Virginia State University, Virginia Commonwealth University and University of Richmond are having major renovations done in their libraries.

Next meeting date is June 15, 2000, Thursday at 10:00 a.m. (Virginia State University).

**Adjournment:**

Meeting adjourned at 10:45 a.m.
Vonita W. Foster, Secretary