In Attendance:

Robert Benedetto (Union Theological Seminary and Presbyterian School of Christian Education), Virginia Cherry (Richard Bland College), Dr. Vonita Foster (Virginia Union University), Joy Galloni (Richard Bland College), Linda Luebka (John Tyler Community College), Dr. Abdul Miah (J. Sargeant Reynolds-Downtown Campus), Nancy Newins (Randolph-Macon College), Paul Porterfield (University of Richmond), Dywana Saudners (University of Richmond), John Ulmschneider (Virginia Commonwealth University), and Dr. Elsie S. Weatherington (Virginia State University).

Call to Order:

The meeting was called to order at 10:10 A.M. by Virginia Cherry. Virginia thanked Dr. Elsie Weatherington for providing our meeting space and delicious refreshments.

Minutes were disseminated via the RALC shuttle prior to the meeting. Minutes were accepted.

Treasurer's Report - Paul Porterfield

Paul Porterfield reported that all dues had been collected. He reminded everyone to send in evaluations after a RALC workshop. He thanked and commended Andy Morton for the model report of the Public Services Committee Fall Workshop. were In addition, no one has reported any problems with the RALC shuttle.

Committee Reports:

Technical Services Committee: Joy Galloni (Chair)

Joy reported that the "Fundamentals of Book Repair" workshop by SOLINET held at the Library of Virginia on May 4, 2000 was a success. 18 people (6 being RALC members) participated in the workshop and indicated how valuable it was. Joy has proposed that the "Intermediate Book Repair" workshop be held at Richard Bland College in the Biology Lab. Joy will give a date later. Elsie asked if anyone was interested in a book binding workshop and this idea will be considered.

Public Services Committee: Andy Morton (Chair)

In the absence of Andy, the report was given by Nancy Newins. His Public Services Committee Fall Workshop/Evaluation was disseminated. The workshop: "E-Reserves, Copyright, and UCITA" was held Oct. 6, 2000, at Randolph Macon College, McGraw-Page Library. From the report: "Ruth Kifer, Associate University Librarian for Distributed Libraries, led the workshop. George Mason implemented an in-house E-Reserves System after visiting other libraries engaged in the same practice. Her experience indicates that institutions are
following their own paths when implementing E-Reserves Systems. George Mason is taking a conservative approach and is coordinating with George Mason's Copyright Officer in order to ensure the legality of material made available electronically. She sited some institutions that post everything faculty submits without thought to copyright.

Ms. Kifer’s review of copyright focused the many electronic issues libraries are dealing with, especially E-Reserves and Interlibrary Loan. Ms. Kifer presented a brief overview of copyright history and law. Several attendees found this very helpful to have a background upon which to base future decisions.

Ms. Kifer gave a brief overview of the status of the UCITA legislation in Virginia after the lunch break. Hearings are currently being held around the state in order to give the public the opportunity to voice concern regarding this legislation. Ms. Kifer currently serves on a legislative committee exploring amendment possibilities. If the legislation is enacted without much change, it will significantly impact the leveraging capability of libraries when negotiating with database and other electronic vendors.

The number of participants was 22. The number of RALC institutions were 8. The evaluations indicated that the participants appreciated the opportunity to see what the other libraries were doing with copyright and E-Reserves. They enjoyed the review of copyright law and history. Future programs suggested: Libraries on licensing negotiation, acquisitions, interlibrary loan, more copyright training, establishing consortium agreements.

**Film Coop Committee: Dywana Sauders (Chair)**

Dwyanna reported that she has received about half of the RALC Film Coop statistics. It was suggested that emails be sent to directors in order to follow up obtaining the statistics. A discussion followed with Nancy indicating that Public Services committee in the past had collected the ILL statistics and she said that she would follow up with ILL members. Dywana reported that VCU is still cleaning equipment and reminded everyone to send their films for cleaning. She reiterated that she had received positive reports about the shuttle

**Old Business:**

**RALCs Internship/Scholarship Program: John Ulmschneider (Chair)**

John has identified the University of Tennessee and Catholic University as having library programs in the Commonwealth. RALC will need to define the parameters for awarding the scholarship i.e., the levels of support, eligibility, etc.

"**Changing Role of RALC" Committee: Elsie Weatherington and Jim Rettig (Co-Chairs)**

Elise indicated that she and Jim had suggested that a survey be utilized in order to obtain issues/questions about the future of RALC. Specifically, is RALC meeting the goals of our institutions and are our members receiving the benefits they desire. The group agreed that it would be better to have our January 18th meeting as a retreat rather than sending a survey. The meeting will be a Randolph-Macon College from 10:00-2:00 and would include lunch.

"**Searching RALC online catalogs" Committee: (Gene Damon, Chair)**
John Ulmschneider reported that we will have the capability to search member libraries in the near future. Many of the library systems have that capability now. He will have a form sent to each of our libraries asking for IP address of our z39.50 server, port assignments, databases, etc. in order to facilitate this project.

**New Business:**

Bryant & Statton College in Chesterfield requested via email to join RALC. This request was denied according to Article III, Section 1, "Membership". Members of RALC are non-profit institutions. Virginia will notify Bryant & Statton College.

Copyright issues affecting media. Paul Porterfield referred everyone to the copyright page at the University of Richmond and a brief discussion followed about copyright issues. Virginia suggested that we ask Hong Wu to make links to our copyright pages available on the RALC website as well as other copyright URLs.

**Announcements:**

Charles Lewis has been ill and will not be able to attend.

The next meeting will be January 18, 2001, at Randolph Macon College from 10:00 A.M. to 2:00 P.M.. Note that the time has been extended since this meeting will serve as our Retreat. Lunch will be arranged.

Reminders from Virginia: everyone attending the meeting has signed in; send web site changes to Hong Wu and notify RALC committees of any changes in committee memberships as well as other changes in library personnel, and to send the Film Coop statistics to Dywana.

**Adjournment:**

The meeting was adjourned around Noon.

Virginia Cherry for Vonita Foster