Minutes for 1/17/1997

Richmond Academic Library Consortium

Richard Bland College

January 17, 1997

In Attendance:

Virginia Cherry (Richard Bland College), Nell Chenault (Virginia Commonwealth University), John Duke (Virginia Commonwealth University), Marc Finney (Virginia Union University), Jim Gwin (University of Richmond), Linda Luebke (John Tyler Community College), Nancy Newins (Randolph-Macon College), Paul Porterfield (University of Richmond), Elsie Stephens-Weatherington (Virginia State University), Elizabeth Sudduth (Randolph-Macon College).

Session:

Elsie Stephens-Weatherington, President, opened the meeting.

Dr. James B. McNeer, President of Richard Bland College, welcomed the RALC members to the campus.

The minutes of the October 25th meeting were recommended for approval by Jim Gwin and seconded by John Duke.

Paul Porterfield, Treasurer, gave the treasurer's report. He reported that all dues have been collected and that there was only one outstanding bill for a small fee from Elizabeth Sudduth. Paul requested that chairs submit budget proposals to him within the next two weeks. A full report will be made at the April meeting. $1,000 has been allocated for workshops. In connection with the money allocated for workshops, Nancy Newins reported that there will be a SOLINET hands-on workshop on April 15th and 16th and notices will be sent out to all institutions. Paul also reported that everyone seemed to be satisfied with the courier service.

Committee Reports:

Technical Services: Elizabeth Sudduth, Chair.

Technical Services Committee is planning a meeting late February or Early March. Once the date and place have been decided, RALC members will be notified.

Public Services: Nancy Newins, Shirley Thomas, Co-chair.

During November, Dan Ream at Virginia Commonwealth University, did a presentation at Virginia Commonwealth University on teaching the INTERNET. He presented tips and techniques that he uses in teaching and distributed handouts. It was well-attended. At this presentation, a short Public Services meeting was held. A subcommittee was appointed to
work with Nell Chenault on surveying libraries on their lending policies. Jeannie Scott (VCU), Virginia Cherry (RBC) and Nancy Newins (RMC) will work on this subcommittee. Of particular interest are the loan policies of non-print media.

It was also noted that the Southern Association of Colleges likes cooperative agreements and it is important to keep accurate ILL statistics. Several institutions are in the process of SACs Self-Study.

**Film Cooperative: Nell Chenault, Chair**

Nell asked that everyone bring their policies for loaning media to the next Film Coop meeting scheduled in February. Also, walk-out checkout will be discussed.

Nell reported that the cost per title via shuttle was $3.74 per title and this is very economical considering 16mm films are heavy. There is less use of the shuttle overall and lending is down 22 percent from last year. ILL for books is down 19% and Film Coop is down 37 percent. All libraries are reminded to send their statistics to Nell.

Paul Porterfield asked Nell to provide a three-year picture of loan statistics. The courier service has requested updated maps and directions to pick-up locations at each institution. If pick-up locations change or have changed, particularly with the new libraries, please send to Paul for the courier service.

The Library of Virginia pays basic dues but no Film Coop dues. Jim requested that Paul discuss this with Kip Campbell. John Duke moved and Jim Gwin seconded the motion that Paul begin negotiations for another year with the courier service.

**New Business:**

John Duke will explore a way to search everyone's listing of audio-visual materials since the printed copy is no longer available. Elizabeth Sudduth and Nell Chenault will work with John.

Paul Porterfield reported that the University of Richmond will sponsor a video teleconferencing: Amigos Videoconference on the OCLC Micro Enhancer for Windows on February 25th at 3:30. Contact Paul if you would like to attend.

**Old Business**

Theresa Byrd will present a slate of officers for RALC at the April meeting.

**Announcements:**

Elizabeth Sudduth reported that Jean Linville (University of Richmond) and Karen Cary (Virginia Commonwealth University) will make a presentation to catalogers regarding the activities of VIVACAT, the VIVA cataloguing committee; in specific, VIVACAT's activity in regard to developing recommendations for the cataloging of electronic resources. This meeting will be scheduled in February or early March.

The next meeting will be April 18th at Virginia Union University.
The meeting adjourned at 11:45 A.M.

Virginia Cherry
Secretary