Richmond Academic Library Consortium

Virginia State University

October 25, 1996

In Attendance:

Abdul Miah (J. Sargeant Reynolds Community College-Downtown Campus), Teresa Byrd (J. Sargeant Reynolds Community College-Parham Road Campus), Nell Chenault (Virginia Commonwealth University), Virginia Cherry (Richard Bland College), Marc Finney (Virginia Union University), Gary Graham (John Tyler Community College), Sally Jacobs (Virginia Commonwealth University), Nancy Newins (Randolph-Macon College), Elsie Stephens-Weatherington (Virginia State University).

Session:

Elsie Stephens-Weatherington, President, opened the meeting.

The minutes of the July 19th meeting were recommended for approval by Gary Graham and seconded by Abdul Miah.

There was no treasurer's report.

Committee Reports:

Technical Services:

No report

Public Services: Nancy Newins, Chair

Shirley Thomas from Virginia Commonwealth University will be co-chairing the committee. Dan Ream will give a presentation on November 1st from 2:30-4:30 at Virginia Commonwealth University on using the INTERNET and a short Public Services meeting will follow the presentation.

It was recommended that RALC Public Services training sessions be held at one of the new libraries: Virginia Union, Library of Virginia or Union Theological.

It was recommended that we work with the Film Cooperative and formulate guidelines for loans. Some institutions loan media and some do not. It was suggested to include media with interlibrary loan policies. Nell Chenault suggested that a survey be taken of members to determine what they would like to include in the Interlibrary Loan policy of RALC. It was suggested that libraries be as generous as possible in their loan policies.

Film Cooperative: Nell Chenault, Chair
It was recommended that Public Services and the Film Cooperative prepare a survey and that Virginia Commonwealth University prepare the survey. The survey will address the way lending is structured at each institution and look at what materials are borrowed.

Nell distributed and discussed the annual statistical report of the Film Cooperative. (attached with minutes)

There are minimal problems with the shuttle service and if you have any problems, report to Paul Porterfield in writing of any concerns. Send to Nell the amount you have spent on purchases for the Film Cooperative no later than January 17th.

Gary Graham addressed the future of the Film Cooperative. The discussion elicited the following observations: Borrowing has decreased by 20 percent in the previous year. Some institutions are now less dependent upon the Film Cooperative.

16mm usage is still high. VIVA is negotiating a shuttle service and will need to see if this impacts RALC. Student use of the Film Cooperative has increased.

Consider a RALC Homepage and linking films to this homepage.

**Old Business:**

None.

**New Business:**

Gary Graham will be the next president of RALC. Elsie asked Teresa to form a committee of three to select candidates for Vice-President and Secretary. Elections will be at the April meeting. Submit the slate of officers by January. The candidates selected will serve for two years.

The RALC meeting schedule for 1997 (based on the third Friday of the months) is:

- January 17th - Richard Bland College
- April 18th-Virginia Union University
- July 18th-Union Theological Seminary
- October 18th-John Tyler Community College

**Announcements:**

Sally Jacobs reported that Barbara Ford, President of ALA, is now Acting Provost for Information Technology. John Duke has assumed more responsibilities at Virginia Commonwealth University.

There are several positions available at VCU.
There was a discussion of professional positions and that students were assuming more "professional" responsibilities in libraries due to lack of personnel.

The meeting adjourned at 11:20.

Virginia Cherry,
Secretary, RALC Board