Richmond Academic Library Consortium

Randolph Macon College

Friday, April 23, 1999

In Attendance:

Dan Bedsole(RMC), Vonita Foster(VUU), Gary Graham(JTCC), Charles Lewis(JSRCC), Abdul Miah(JSRCC), Paul Porterfield(UR), Tim Williams(JSRCC), Jim Rettig(UR), Helen Sherman(RBC), John Trotti(UTS).

Session:

Gary Graham called the meeting to order at 10 A.M. Members present introduced themselves. The minutes for January 22, 1999 were approved and adopted.

Treasurer's Report - Paul Porterfield

Paul Porterfield presented the budget report for fiscal year 1999. The budget balance is $22,479.80 which includes the UR account $16,610.99 and the Money Market Savings account $5,868.81. Figures will change at the end of June due to the purchasing of a gift to be given to Cynthia Sugg, a librarian, retiring from JSRCC.

Paul Porterfield also presented the Recommended Budget for FY 2000. The budget membership fees for FY 2000 are listed below:

- Basic Membership only $300 (JSRCC- Parham Road, JTCC-Midlothian and Western campuses, T.C. Williams School of Law-UR)
- ILL Courier Service only $1,300 (Library of Virginia ILL Courier and Media Co-op $1,430 (JSRCC-downtown campus, JTCC-Main campus, VCU, UR, UTS, RMC, VUU, VSU)

It was approved and adopted that an increase for staff development may be approved by the Budget Committee if there is a need next year. The recommended staff development budget is $1,000 for FY 2000.

Committee Reports:

Technical Services

no report

Public Services - Tim Williams

Discussed the results of survey on workshops. The total number of responses received was 30. The summary of the survey is listed below:
Best Month - March

Best Day - Friday

Best Time - Morning

Most Requested topics for workshops -

Copyright (12),

Digital Resources (11),

Customer Service and Internet (10).

Received ILL statistics from VCU for 1997-98 school year, all other institutions should e-mail or fax statistics to Tim Williams or Donna Temple.

Film Co-op

no report

However, Paul Porterfield reported that UR has weeded from its collection 240 16mm films. If there are any titles one would like, please contact Tom Campagnoli no later than May 6. Gary Graham reported that ILL Film Co-op statistics will be distributed prior to next meeting.

Old Business:

New Business:

Nomination Committee has not met However, it will be the first item on the agenda at the next meeting.

Announcements:

- JSRCC is reorganizing media services and Sam Phillips and Lillian Williams are the two individuals to contact for any information.
- Theresa Byrd has been nominated as Board Member At Large for ACRL. Please support her in this endeavor.
- June 16, 1999, UR is hosting VIVA event and will also provide tours of their 10 multi-media classrooms.
- June 18 UR will be hosting OCLC First Search training (Time - 9-12 and 1-4).
• Also, on June 17, RMC will be hosting OCLC First Search Training at the same time as UR.

• John Trotti has information to share on SACS accreditation for any interested directors.

• A library assistant position will be available at JSRCC after 5/II.

DATE FOR NEXT MEETING: July 16, Friday at UTS

The meeting adjourned at 11 A.M.

Vonita W. Foster, Secretary